



Government of Sikkim
Sikkim Renewable Energy Development Agency
D.P.H. Road, Sikkim, Gangtok, Pin Code: 737101

Invitation of Application

for

Empanelment of Vendors for Supply, Installation & Commissioning of Grid connected Rooftop Solar Photovoltaic Systems in Residential premises including five years comprehensive maintenance in the State of Sikkim under PM Surya Ghar: Muft Bijli Yojana

Invitation No:	
1	Sikkim Renewable Energy Development Agency (SREDA) invites applications from the eligible vendors for empanelment under PM Surya Ghar: Muft Bijli Yojana. The application shall be submitted in sealed cover which shall be superscribed with “Invitation No.”, “Name of the Yojana.”
2	Scope of work. Supply, Installation & Commissioning of Grid connected Rooftop Solar Photovoltaic Systems in Residential premises including five years of comprehensive maintenance in the State of Sikkim under PM Surya Ghar: Muft Bijli Yojana “Domestic Content Requirement” (DCR) of solar cell and modules is mandatory as per guidelines of MNRE
3	Time and place of submission of Application The vendor may submit their application along with requisite document to the office of the Director, Sikkim Renewable Energy Development Agency (SREDA) D.P.H. Road, SREDA Bhawan, Gangtok -737101 on all working days except Holidays from 10.00 Hrs to 4.30 Hrs. Application received through e-mail will not be accepted.
4	Eligibility Criteria: * The firm will install rooftop solar plants fulfilling minimum technical standards and specifications issued by the MNRE. * The firm has sufficient (at least 3) technical manpower trained in the skills required to execute the work of installation of rooftop solar plants and the firm should have experience of installation of at least 10 kWp SPV plant (Cumulative). Supportive documents to be submitted.

	* The vendor shall submit Format of Declaration (Annexure-1) attached hereto duly filled & signed with company seal on every pages of the document.
5	<p>Vendor Registration Process (Annexure-2):</p> <p>* The vendors willing to execute the projects through the National Portal can get registered with respective DISCOM by submitting an application along with a declaration in the format given at www.solarrooftop.gov.in and depositing Rs. 2,50,000/- valid for at least 5 years.</p> <p>* Vendors can submit the application at the office of the Director, Sikkim Renewable Energy Development Agency(SREDA), D.P.H Road., SREDA Bhawan, Gangtok -737101, and their names will be included in the list of empaneled vendors within a period of 1 month from the date of submission of the application. The empanelment list will be updated monthly.</p> <p>* The DISCOM will upload the details of the registered vendors on the National Portal and the vendors will receive a registration mail. The vendors can log in to the National Portal with their PAN number and Mobile number (used by DISCOM for registration) and enter the product rates and contact details. The details entered by the vendor will be visible to the consumer submitting application to the concerned DISCOM for rooftop solar.</p>
6	<p>Process of Empanelment:</p> <p>After obtaining the applications , SREDA will verify the submitted documents for qualification. SREDA will ask the qualified agencies to submit the necessary Performance Bank Guarantee. After getting PBG from the agencies, a list of empanelment of vendor will be uploaded to the portal.</p>
7	SREDA reserves the right to accept or reject any or all applications at its discretion without assigning any reason whatsoever and does not bind itself to accept the application.
8	<p>Performance Bank Guarantee (PBG)</p> <p>The qualified agencies have to submit a performance Bank Guarantee of Rs. 2.5 lakhs valid for five years to SREDA. Format of PBG is enclosed (Annexure-3). The Security money so retained shall not bear any interest whatsoever.</p>
9	<p>Contact Person:</p> <p>1) The Superintendent Engineer , SREDA, (Mob: 9434742531) (email: arvinrai@yahoo.com)</p> <p>II) The Divisional Engineer, SREDA, (Mob: 9474522470) (email: norbubhutia@ymail.com)</p>

Encl :

1. Format of Declaration (Annexure-1)
2. Vendor Registration Process (Annexure-2)
3. PBG Format (Annexure-3)

Director
(SREDA)

Format for Declaration from Vendor

1. Name of the Firm:
2. Legal status of the Firm (Ltd/Pvt/Proprietary/LLP):
3. GSTIN number of the Firm:
4. PAN number of the Firm:
5. Provident Fund number of the Firm:
6. The firm has sufficient (at least 3) technical manpower trained in the skills required to execute the work of installation of rooftop solar plants and the firm should have experience of at least 10 kWp SPV plant (Cumulative). Supportive documents are to be submitted.
7. The firm fulfills all statutory requirements, for example, those relating to electrical safety, to install rooftop solar plants.
8. The firm will install rooftop solar plants fulfilling minimum technical standards and specifications issued by the MNRE.
9. The firm will provide comprehensive maintenance of the rooftop solar plant installed by the firm for at least 5 years.
10. The firm will provide all necessary information related to the installation of rooftop solar plants and Do's & Don'ts to the beneficiary.
11. The firm will also provide the name, contact number, and e-mail of the person to whom the beneficiary can register a complaint related to rooftop solar plants installed by the firm. The details will also be made available to the state authorities and MNRE.
12. In case of any discrepancy in terms of quality and services provided by the firm, the concerned distribution company/electricity dept can blacklist the firm and encash the performance Bank Guarantee, apart from taking other legal actions.
13. The signatory of this declaration is authorised by the firm and the firm will abide by all the conditions mentioned above. In case of any misinformation or concealment of facts, appropriate legal action may be taken against the firm by the affected parties.
14. Along with this declaration, the firm is submitting a performance bank guarantee of Rs2.5 lakhs valid for 5 years.
15. The firm is willing to work in urban/rural areas of: _____(Name of the districts)
16. Law of Jurisdiction: Sikkim High Court.

Authorised Signatory

Name:

Designation:

Name of the firm:

Vendor Registration Process for National Portal

1. The vendors willing to execute the projects through the National Portal can get registered with respective DISCOM by submitting an application along with a declaration in the format given at www.solarrooftop.gov.in and depositing a PBG of Rs. 2,50,000/- valid for at least five years.
2. Vendors can submit the application at the Division/Circle level and their name will be included in the list of empanelled vendors within a period of one month from the date of submission of the application. The DISCOM will update the list every month.
3. The DISCOM will upload the details of the registered vendors on the National Portal and the vendors will receive a registration mail. The vendors can now log in to the National Portal with PAN No. and mobile number (used by DISCOM for registration) and enter the product rates and contact details. The details entered by the vendor will be visible to the consumer submitting an application to the concerned DISCOM for rooftop solar.

DRAFT FORMAT FOR PERFORMANCE BANK GUARANTEE (PBG)

(To be on non-judicial stamp paper of appropriate value as per Stamp Act relevant to place of execution.)

Ref.:

Bank Guarantee No:

Date:

To,
The Superintendent Engineer,
Sikkim Renewable Energy Development Agency (SREDA)
D.P.H.Road, SREDA Bhawan, Gangtok -737101

In consideration of the */Insert name and address of the Bidder/* (hereinafter referred to as 'Bidder') submitting the response to Request for Proposal (RFP) inter alia for selection of the Project in response to the RFP No. */Insert the NIT No. of Tender/* dated */Insert the Date of issuance of RFP/* issued by the **Sikkim Renewable Energy Development Agency** (hereinafter referred to as *_____*) and considering such response to the RFP (if applicable) of *[Insert the name of the Bidder/* as per the terms and conditions of the RFP and amendments. the */Insert name & address of Bank/* hereby agrees unequivocally, irrevocably, and unconditionally to pay to **Sikkim Renewable Energy Development Agency (SREDA) D.P.H., SREDA Bhawan, Gangtok -737101** forthwith on-demand in writing from **Sikkim Renewable Energy Development Agency** or any Officer authorized by it on this behalf, any amount up to and not exceeding **Rs 2,50,000/- (Rupees Two Lakh Fifty Thousand only)**, on behalf of M/s. */Insert name of the Bidder/*.

This guarantee shall be valid and binding on this Bank up to **Five (05) Years from the date of issuance of the BG** and shall not be terminable by notice or any change in the constitution of the Bank or the term of contract or by any other reasons whatsoever and our liability hereunder shall not be impaired or discharged by any extension of time or variations or alternations made, given, or agreed with or without our knowledge or consent by or between parties to the respective agreement.

Our liability under this Guarantee is restricted to **Rs 2,50,000/- (Rs. Two Lakh Fifty Thousand only)**.

Our Guarantee shall remain in force until */Insert the Exact Date, completing on 5 Years counting from the Date of the signing of BG/* and **Sikkim Renewable Energy Development Agency** shall be entitled to invoke this Guarantee till */Insert the Exact Date, completing on 5 Years alongwith the Claim Period of further 90 days coming from Date of the signing of BG/*.

The Guarantor Bank hereby agrees and acknowledges that **Sikkim Renewable Energy Development Agency** shall have a right to invoke this BANK GUARANTEE in part or in full, as it may deem fit.

The Guarantor Bank hereby expressly agrees that it shall not require any proof in addition to the written demand by **Sikkim Renewable Energy Development Agency**, made in any format, raised at the above-mentioned address of the Guarantor Bank, in order to make the said payment to **Sikkim Renewable Energy Development Agency**

The Guarantor Bank shall make payment hereunder on first demand without restriction or conditions and notwithstanding any objection by */Insert the name of the Empanelled Bidder/* and/or any other person. The Guarantor Bank shall not require **Sikkim Renewable Energy Development Agency** to justify the invocation of this BANK GUARANTEE, nor shall the Guarantor Bank have any recourse against **Sikkim Renewable Energy Development Agency** in respect of any payment made hereunder.

This BANK GUARANTEE shall be interpreted in accordance with the laws of India and the courts at **Gangtok, Sikkim**, shall have exclusive jurisdiction. The Guarantor Bank represents that this BANK GUARANTEE has been established in such form and with such content that it is fully enforceable in accordance with its terms as against the Guarantor Bank in the manner provided herein.

This BANK GUARANTEE shall not be affected in any manner by reason of merger, or amalgamation, structuring or any other change in the constitution of the Guarantor Bank.

This BANK GUARANTEE shall be a primary obligation of the Guarantor Bank and accordingly **Sikkim Renewable Energy Development Agency** shall not be obliged before enforcing this BANK GUARANTEE to take any action in any court or arbitral proceedings against the Bidder, to make any claim against or any demand on the Bidder or to give any notice to the Bidder or to enforce any security held by **Sikkim Renewable Energy Development Agency** or to exercise, levy or enforce any distress, diligence or other process against the Bidder.

Notwithstanding anything contained hereinabove, our liability under this Guarantee is restricted to Rs 2,50,000/- (Rupees Two Lakh Fifty Thousand only) and it shall remain in force until */Insert the Exact Date, completing on 5 Years counting from Date of the signing of BG/* with an additional claim period of **ninety (90) days** thereafter. We are liable to pay the guaranteed amount or any part thereof under this Bank Guarantee only if **Sikkim Renewable Energy Development Agency** serves upon us a written claim or demand.

Signature: _____

Name: _____

For

[Insert Name of the Bank]

Banker's Stamp and Full Address:

Dated this _____ day of _____, 20 _____

(Bank Contact Details & E-Mail ID b to be provided)

Witness:

1.

2.

Signature _____

Signature _____

Name and Address _____

Name and Address _____
